**Ministries Description**

**St. Paul’s Episcopal Church**

**Title: Bishop’s Committee (BC) Member (Term: 3 years)**

*Serving on the BC is one of the most significant ways one can serve at St. Paul’s and help fulfill its mission: “Seeking and serving Christ in all persons, striving for justice and peace among all people, respecting the dignity of every human being”* (from the service of Holy Baptism).

How well does this person know the parish?  How inclined is he/she to engage with the community of St. Paul's?  Is he/she able to talk about his/her faith?  Will he/she be a faithful communicator of the pulse of the parish to the committee, and the pulse of the committee to the parish?  Will this person work together with a team?

—Bishop David

Service on the Bishop’s Committee calls one to a serious commitment of time and energy. One should reflect honestly, humbly, and prayerfully on this call, especially with family members.

**Expectations:**

1. Support the Priest-in-Charge, clergy, and wardens in providing vision and leadership for the parish.
2. Attend all BC meetings.
3. If unable to attend, let the Priest-in-Charge and Bishop’s Warden know as soon as possible
4. Support the life of the church through regular giving, worship, participation, and prayer for the church and its mission.
5. Model the Christian life of discipleship by proclaiming the good news in word and deed.
6. Have a willingness to represent the interests of all parish members.
7. Exercise confidentiality and practice healthy, honest, open communication patterns in the parish.
8. Be active in and knowledgeable about the congregation, its programs, and governance
9. Have enthusiasm and vitality for the ministry of the BC.
10. Bishop’s Committee members exercise leadership by example and participation both in the temporal affairs (business life) and the spiritual life of the parish.

**Expectations of Time:**

1. Prepare for and attend Bishop’s Committee meetings & committee work
2. Attend the annual Bishop’s Committee retreat.
3. Attend all quarterly all-parish meetings.
4. Attend the annual parish meeting in January.
5. Be part of the Sunday lock-up rota.
6. Be part of the Sunday offertory counter rota.
7. Attend congregational events as much as possible: coffee hours, meals, fundraisers, adult education programs, etc. BE A PART OF THE COMMUNITY
8. Diocesan meetings, as possible.
9. Attend the diocesan Annual Convention (in October).
10. Regular attendance at worship services.
11. Attendance at some deanery meetings (especially southern deanery meetings in Bakersfield, Kernville, and Taft).

**Duties:**

1. Prepare for and attend monthly BC meetings and the annual BC retreat.
2. Attend the annual Bishop’s Committee retreat.
3. Attend all quarterly all-parish meetings.
4. Attend the annual parish meeting in January.
5. Support deanery activities and attend as many meetings as possible.
6. Manage funds and provide oversight of church finances and Budget.
7. Support church stewardship, planned giving, and fund raising.
8. Oversee and manage church property, improvement, and construction.
9. Choose individuals to serve in various leadership roles and committees as needed.
10. Support and participate in and on committees
11. Serve as a liaison between parish members, clergy, and staff.
12. Serve as unofficial greeters on Sundays. Be welcoming.